

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, OCTOBER 11, 2022
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Lisa Purcell, Trustee Julie Willis, Trustee Vivian Harris-Jones, Trustee Jay Heiferman and Trustee Lauren Roman. Trustee Cece Belue was absent.

President Hofeld introduced staff present: Village Manager Napoleon Haney, Finance Director Dennis Bubenik and Director of Public Works John Schaefer.

MINUTES: The minutes of the meeting of September 27, 2022, were presented. There were no comments or corrections.

A motion was made by Trustee Roman and seconded by Trustee Willis to approve the minutes as presented.

Roll Call: AYES—Willis, Harris-Jones, Heiferman and Roman. ABSTAIN—Purcell. NAYS -None. Motion carried.

CLAIMS LIST: The Claims List in the amount of \$886,155.63 was presented. There were no questions from the Trustees.

A motion was made by Trustee Purcell and seconded by Trustee Harris-Jones to approve the Claims List as presented.

Roll Call: AYES—Trustees Purcell, Willis, Harris-Jones, Heiferman and Roman. NAYS -None. Motion carried.

President Hofeld said four items totaled 79 percent of the Claims List: \$248,431.74 to Burns & McDonnell Engineers for work on the water supply conversion project, \$128,267.55 to the City of Chicago Heights for water; \$228,984.55 for employees insurance for October, and \$95,419.88 to Thorn Creek Sanitary District.

HEAR FROM THE AUDIENCE: No comments were offered.

OMNIBUS VOTE: The board was asked to consider a motion to pass, approve, authorize, accept, or award the following item(s):

- A. R-3126/Motor Fuel Tax Funds/General Maintenance Pavement Patching Program: Pass a supplemental resolution appropriating an additional \$55,000 of Motor Fuel Tax funds to fully fund the low bid award of the 2022 MFT General Maintenance Pavement Patching Program, and asphalt testing during construction.

- B. Bid Award/Motor Fuel Tax Funds/Schroeder Asphalt Services, Inc.: Award the 2022 MFT General Maintenance Pavement Patching Program bid to Schroeder Asphalt Services, Inc. of Huntley, IL, the lowest responsible bidder, in an amount not to exceed \$449,831.25.
- C. R-3127/Motor Fuel Tax Funds/Gottschalk Avenue: Pass a supplemental resolution appropriating an additional \$30,000 of Motor Fuel Tax funds needed for K-Five Construction Corporation, of Westmont, IL to complete remediation work on Gottschalk Avenue.
- D. Serial Raffle/Queen of Hearts/Marian Catholic High School: Authorize the issuance of a Serial Raffle License to Marian Catholic High School subject to an approved background check, permission letter from Lassen's Sports Bar & Grill, and a current certificate of insurance, with the following exceptions: 1) Extend the ticket sales timeframe from the 90-day maximum to a one-year maximum 2) Waive the capped/maximum prize value of \$5,000, or allow an increase of up to \$250,000.
- E. Intergovernmental Agreement/Cook County/Health Inspection Services: Authorize the Village President to enter into an agreement with the Cook County Department of Public Health for the Provision of Environmental Health Inspectional Services for the period of December 1, 2022 through November 30, 2023.
- F. Repair and Reimbursement Agreement/Emergency Well Repair/Izaak Walton Preserve: Waive competitive bidding for emergency repair work per Section 5 (Emergency Purchasing) and Section 3.3 (Purchasing Authority) of the Village Purchasing Policy; and, authorize the Village President to approve a well repair and reimbursement agreement with the Izaak Walton Preserve, Inc. of Homewood, IL for a not-to-exceed amount of \$75,000; and, authorize Layne Christensen Co. of Aurora, IL to complete the repairs of the Izaak Walton Preserve well and controls for an estimated cost of \$68,331; and, authorize a contingency amount for repairs in the amount of \$6,669.
- G. Reappointment/Appearance Commission/Brian Quirke: Approve the reappointment of Brian Quirke to the Appearance Commission for a three-year term ending on October 11, 2025.
- H. Memo of Understanding/Approval of AFSCME Wages

President Hofeld said Item H was being deferred.

A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the Omnibus Items A - G as presented.

Roll Call: AYES—Trustees Purcell, Willis, Harris-Jones, Heiferman and Roman. NAYS -None. Motion carried.

NEW BUSINESS: Accept the audit and annual financial support prepared by Lauterbach & Amen for the period ending April 30, 2022.

Finance Director Bubenik said the audit took on significant importance in the past two years as Village finances were directly impacted by the pandemic. Fortunately, Homewood's sales tax revenue did not drop as expected, although the Village Board took steps to curtail costs in planning its 2021 budget. The Village's shopping areas, grocery stores and other businesses weathered the storm and Homewood did not see any drastic drops in revenue.

The audit was performed later this year due to delays in needed information from Cook County.

Ann Scales of Lauterbach & Amen reported the village's governmental funds reported combining ending fund balances of \$19,378,937, which is \$5,068,386, or 35.4 percent, higher than last year's total of \$14,310,551. The firm awarded the Village an unmodified opinion, considered the best an audit can receive.

The auditor pointed out government-type activities increased in net position by \$7.9 million, and business type activities saw an increase in net position of \$730,000. The general fund balance was \$12.6 million.

President Hofeld thanked Ms. Scales for her report and commended Finance Director Bubenik and Assistant Finance Director Amy Zukowski. Trustees also thanked the team for their efforts.

A motion was made by Trustee Purcell and seconded by Trustee Roman to accept the audit for the period ending April 30, 2022.

Roll Call: AYES—Trustees Purcell, Willis, Harris-Jones, Heiferman and Roman. NAYS -None. Motion carried.

GENERAL BOARD DISCUSSION: Manager Haney said the final Farmer's Market will be Saturday, Oct. 15. He also invited the community to the Day of the Dead celebration Saturday, Oct 15, on Martin Square, and the Homewood Arts Council is presenting a wrestling tournament in the auditorium on Saturday, Oct. 15.

Director Schaefer announced that the annual leaf collection will be Nov. 16, 23 and 30. Leaves should be in the required brown bags on left on the regular garbage day pick-up days for Homewood Disposal is collect.

A motion was made by Trustee Purcell and seconded by Trustee Roman to adjourn the meeting.

Roll Call: AYES—Trustees Purcell, Willis, Harris-Jones, Heiferman and Roman. NAYS -None. Motion carried.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Marilyn Thomas

Village Clerk